



Vigyan Prasar

A- 50, Institutional Area, Sector – 62, Noida – 201 307 (U.P)

Tel 0120-2404430/35

The following criteria shall be applied for qualification of the Service Providers:

BIDDER'S ELIGIBILITY CRITERIA (BEC):

Bid evaluation Criteria for the above work is under:

The bidder shall be technically and financially sound and shall have all necessary resources at their command to ensure proper execution of contract. In addition, the Bidder shall meet the following ELIGIBILITY Criteria.

1. Past experience and SATISFACTORY Performance of similar work done for the Departments of the Government of India/Statutory Bodies/PSUs/Autonomous Bodies for last five years. (Satisfactory Work Completion Certificates for last three years)
2. Bidder must have an experience of similar works for at least preceding 05 years, out of which Bidder must have executed at least one similar work/service having value of Rs 50,00,000/- (Rupees Fifty Lacs Only) Documentary proof duly notarized by Notary Public, must be submitted against the experience. Proof of having executed at least one similar work/service having value of Rs 50,00,000 (Rupees Fifty Lacs Only) should be supported with Client Certificate duly notarized by Notary Public. Similar work shall mean having experience of providing manpower Support services such as Secretarial, computer operation, Reception Management, IT Professionals, Office Assistant and / or Manpower Peripheral services such as Messengers for sorting/distribution of Dak, Movement of files.
3. The Service Provider should have experience of providing such services on sufficiently large scale. The agency should have completed one such work where it has provided at least 50 persons in one organization during the last 3 years, the name/s of such organizations along with number of persons deployed may be submitted.
4. The Service provider should have adequate facilities (infrastructure, qualified manpower and expertise) for testing/screening of personnel & to ensure that they conform to the given standards of knowledge / skill, and to experience, before deployment. This aspect is also subject to evaluation.
5. Details of provision of training facilities/up gradation of skills of the persons deployed by the service provider, if any. (this will be given weightage)
6. The Service Provider should have a valid license from the competent licensing authority under the provisions of Contract Labour (Regulation and Abolition) Act, 1970 and Contract Labour (Regulation and Abolition) Central Rules, 1971.

7. The Service Provider should be registered with EPF & ESI Department.
8. The Service Provider should have an office in Delhi & Noida.
9. Service Provider should be minimum one year old ISO Certified Company.
10. The turnover of the Service Provider should not be less than Rupees Five Crores per annum from similar services in any of last three years.
11. Financial worthiness and competence to be substantiated through Income Tax Returns/Certificates. PAN/ST/EPF Registration/ESI Registration/Annual Report (Balance Sheet & P/L A/c.) for the last 3 years.
12. Persons deployed by the service provider shall not be less than 18 years in age.